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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

FROM : Chief, Orientation and Briefing Division

SUBJECT: Report for Week 17-23 July 1952

DATE: 24 July 1952

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1. Through the services of [redacted] of OSI, met with [redacted] to receive special briefing re items of interest on official overseas trip.

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2. Met with [redacted] and others to receive particular instruction and advice on overseas trip.

3. Made final arrangements with Col. Edwards (Security) and [redacted] (acting for James Garrison) re the Biweekly Presentations Program. The Programs will begin on 6 August, and as of the moment arrangements have been worked out to carry the subject matter through every other week up until and including 1 October.

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4. [redacted] approached us to get our appraisal of [redacted] who will be called upon to make a special presentation to personnel of the Psychological Strategy Board on the subject of Soviet Intelligence Agencies.

5. Final arrangements were completed on the request from the Strategic Intelligence School for CIA participation in the current course.

6. The Director of Training wrote to the Air University responding to their request to the DCI that the Chief, Orientation and Briefing Division, make a presentation on CIA Mission, Scope, Responsibilities on 9 September 1952.

7. Prepared and submitted to the Director of Training the official report on the Seventh CIA Orientation Course. This report had many recommendations which are being worked upon by the Acting Chief of the Division, [redacted]

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8. On Friday, 18 July 1952, held an extensive briefing session with [redacted] who is designated to go to the Armed Forces Staff College in Norfolk.

9. The Chief, Orientation and Briefing Division, made a presentation at the Naval Intelligence School. This is the

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first time CIA has appeared on that program in almost two years. The reception was cordial and I believe this speaks well for future close relationships.

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10. Worked with [redacted] on items to be discussed at the Training Liaison Officers' Meeting. Prior to the meeting, [redacted] spent approximately a half-hour going over the three items: (1) re scheduling difficulties on the Orientation Program, which should be overcome by the proposed regulation change; (2) the announcement to the TLOs about the launching of the Biweekly Presentations Program and the necessity for passing word back re the filling of the allotted quota; and (3) items of interest re the Indoctrination Program.

11. Met with the Deputy Director and the Director for short periods in keeping with their wishes re the overseas trip.

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12. We are glad to announce that on Thursday, 17 July, [redacted] became a member of the staff of the Orientation and Briefing Division. She will occupy the position vacated by [redacted] who has moved into the slot previously held by [redacted].

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13. At the Weekly Indoctrination Program, held on Monday, 21 July, we had a total of [redacted]. In addition, [redacted] and [redacted] were here. In addition, we were also glad to have [redacted] from TR(S), who wanted to check on the content of our Program to see how it matched with what they do.

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